

COMMON FORMAL TRAINING PREREQUISITES

I. IDENTIFICATION DATA

1. STUDENT NAME: (Last, First, Middle Initial) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	2. COURSE TITLE Select from menu	3. RANK <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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4. Scheduled Course Graduation date (MM/DD/YYYY):

II. PREREQUISITES

5. Prerequisites (Instructions: The specific course manager will provide the prerequisites. The trainee/student or unit/wing training manager will initial and fill in all applicable areas prior to certification.)

INITIALS	<ol style="list-style-type: none"> 1. Physiological training is current for at least 30 days after course graduation date IAW syllabus. <ol style="list-style-type: none"> 1a. Altitude Chamber expiration date: 2. Flight physical (PHA) is current for at least 30 days after course graduation date IAW syllabus. <p style="margin-left: 20px;">Must have active 2992: will NOT arrive in longterm DNIF status (>30days). Short DNIF on case by case basis if it doesn't interfere with training.</p> <ol style="list-style-type: none"> 2a. 2992 exp date: 2b. Medical waivers must be current at least 30 days past course grad date. Waiver exp date: N/A <p style="margin-left: 20px;">**97 MDG will not process waiver paperwork or provide PHA appointments due to staffing limitations**</p> 3. Security clearance (minimum SECRET) verified in DISS & valid through class grad date, or a reinvestigation is open prior to class start date IAW syllabus. Eligibility LVL: Top Secret Date of Investigation: <div style="margin-left: 100px;">-or- Secret Enrolled in CE?</div> <p style="margin-left: 20px;">-Squadron Security Manager: I certify the above has been verified.</p> 4. Student has reviewed reporting instructions and has thoroughly read and agreed to abide by all policies in the AAFB Student Handbook located at https://www.altus.af.mil/About-Us/New-Students/ prior to departing for training. (must use CAC email certificates) 5. E-mail 97TRS.Inprocessing@us.af.mil from an account you can access at AAFB (normally a personal email) with the subject line in the following format: your last name, course and course start date (ex: Smith_LIQ_mm/dd/yyyy). You will receive a TrackVia account activation e-mail and instructions after we receive this initial email from you. 6. Upload items listed below NLT 2 weeks prior to class start date to TrackVia. <ol style="list-style-type: none"> 6a. TDY Orders (or PCS orders w/Altus TDY listed). i.e. 1610 (DTS), 938, 899, etc. Do NOT send your training RIP. 6b. Medical: DD Form 2992 from most recent PHA. 6c. Flight records: check course specific checklist. 6d. Fitness: AFFMSSII Fitness Report (must have <u>current</u> due date & passing score) Scored/signed scorecards are acceptable. 6e. DoD Mobile Devices certificate completed within the past year (not Cyber Awareness). https://public.cyber.mil/training/dod-mobile-devices/ 6f. Copy of this completed checklist AND course specific checklist signed by Sq/CC or authorized rep (DO, UTM, etc.) 7. Student does not have leave scheduled for the period of time covering the TDY. 8. To account for program delays, weather, and other unforeseen circumstances, 97 TRS highly discourages students to be scheduled for a class when they have major life events (weddings, births, leave, etc.) scheduled within 30 days of the expected class grad date. We can not guarantee leave during training. 9. Student has signed up for Mattermost and has provided their Mattermost ID below. <ol style="list-style-type: none"> 9a. Detailed instructions are available at https://www.altus.af.mil/About-Us/New-Students/. 9b. Mattermost USER ID: Access to our channel will be granted, usually within 1-2 weeks. 10. Student will arrive by 0715 on class start date for in-processing at building 87, 1st floor, Student Admin. Doors open at 0700.
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Failure to complete prerequisite items will result in the student being returned to their unit.

III. COMMANDER OR COMMANDER'S AUTHORIZED REPRESENTATIVE CERTIFICATION/ACKNOWLEDGEMENT

I certify and acknowledge, all course prerequisites listed above have been verified and accomplished. Students not meeting course prerequisites will not proceed to training unless the appropriate waiver is obtained. The member has been instructed to email this form along with any other documentation described above. Additionally, this form will serve as a certification of the course prerequisites. Failure to produce this form for in-processing can result in a training delay or removal from the course. The student will not be entered into training until all prerequisites have been verified.

NAME, GRADE, BR OF SVC, ORGN, COMD, LOCATION

DUTY TITLE

SIGNATURE

DATE