



**DEPARTMENT OF THE AIR FORCE  
97TH TRAINING SQUADRON (AETC)  
ALTUS AIR FORCE BASE OKLAHOMA**

19 August 2020

MEMORANDUM FOR ALL AMTC INBOUND STUDENTS  
C-17, KC-135, KC-46 UNIT  
COMMANDERS

FROM: 97 TRS/CC

SUBJECT: Altus TDY Student Arrival Policy

1. Beginning 17 August 2020, the 97th Training Squadron began using the DoD Travel Restrictions Installation Status Update to determine Advanced Medical Monitoring (AMM) and Restriction of Movement (ROM) requirements for inbound students. This list is updated weekly and used throughout the DoD to determine if restrictions are required for travel to and from specific installations. A ROM is similar to a quarantine where the member can retrieve food only from the commissary or shoppette and follow all COVID-19 risk mitigation measures (See Attachment). Source guidance for specific locations can be found through the myPers "DoD and DAF Installation Travel Criteria Results" link:

[https://mypers.af.mil/app/answers/detail/a\\_id/47788](https://mypers.af.mil/app/answers/detail/a_id/47788)

2. **KC-46 and KC-135 Students.** Students traveling to Altus from a location that has not lifted travel restrictions (e.g. "red" on the spreadsheet) will be subject to a ROM. Students will not in-process the TRS or begin courses until 14 days after leaving a red installation (departure day will count as day 1, day 15 will be in-process/course start date). If a student leaves the red installation with less than 14 days until the course start date (CSD), the student will be moved to a future class. To mitigate this, we ask that students from red installations travel to Altus 14 days before the scheduled CSD. Exceptions to this policy are detailed below in Para 4.

3. **C-17 Students.** C-17 students traveling from a red installation are subject to the same restrictions as KC-46 and KC-135 students. However, in the event a student from a red installation arrives with less than 14 days until the CSD, the entire class will be delayed until the 14 day period has been met for all students in the class. We ask that students from red installations travel to Altus 14 days before the scheduled CSD to prevent scheduling delays. Exceptions to this policy detailed below.

4. **Alternative to Arriving 14 Days Early from a Red Installation.** There are a couple of options to preclude a 14 day training delay, but specific risk mitigation procedures need to be followed.

**Option 1:** If students take leave in conjunction with the TDY, they may start class on time as long as they left the red installation 14 days prior to CSD and the leave location is not a hot spot. Additionally, they must comply with all 97 AMW policies (See Attachment). County hot

spots are designated “hot” when there are more than 2,300 cases per 100,000 people in the county.

**U.S. County Hot Spot Locations Source:**

<https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/county-map.html>

**Option 2:** In extreme circumstances, when students are unable to arrive to Altus 14 days early, the Sq/CC or equivalent may submit an exception to policy (ETP) request NLT 21 days before the CSD. Please submit ETP requests to 97.trs.traworkflow@us.af.mil. If an ETP is granted, the anticipated mode of transportation is a privately owned vehicle through green counties in the most direct manner while the member practices all 97 AMW COVID-19 risk mitigation measures.

5. The intent of this policy is to preserve training and keep our students safe. For unit commanders, if your members are departing from a “red” location, please plan on sending them 14 days early to the maximum extent possible to conduct their ROM at Altus AFB. Whether students have checked in or not, they are expected to adhere to 97 AMW COVID-19 Policies & Directives v10 (Attachment) during their restriction of movement, advanced medical monitoring, and duration of training. These procedures are designed to ensure the safety of Altus AFB permanent party, students, contractors, and civilians. Thank you for your understanding and patience as we continue to train our Nation’s premier mobility aviators at full capacity. Please contact 97 TRS Student Affairs at (580) 481-7446 with any questions.

MATTHEW E. TARNOWSKI, Lt Col, USAF  
Commander

cc:

97 OG/CC  
97 AMW/CC  
19 AF/DOP  
AMC/A3TF

Attachment:

97 AMW COVID-19 Policies & Directives v10