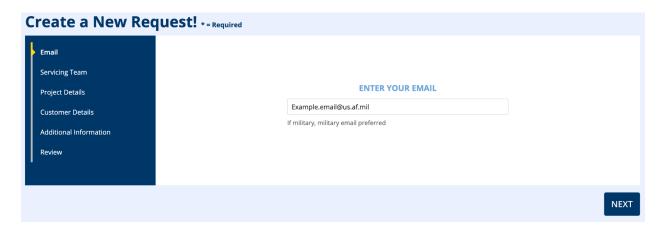
Studio Photo Request Walk Through

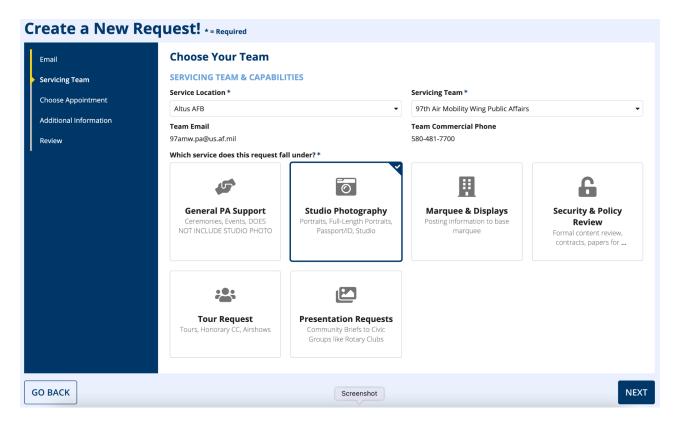
- 1. Please scan the QR code or click the link on our website under "Contact Us -> Public Affairs"
- 2. Use a **personal email** to receive the code

	Enter your email	
	PERSONALEMAIL@gmale.com	
	If military, military email preferred	
		NEXT
	Enter your one time passcode	
	469208	
	An email has been sent to you with a one time passcode. Please check your	
	spam folder if you have not received the passcode. You have 30 minutes to enter it before it expires.	
	Resend Code	
GO BACK		NEXT

3. Use your **MILITARY EMAIL** when prompted for a **second time** to gain access to the "Studio Photo" option.



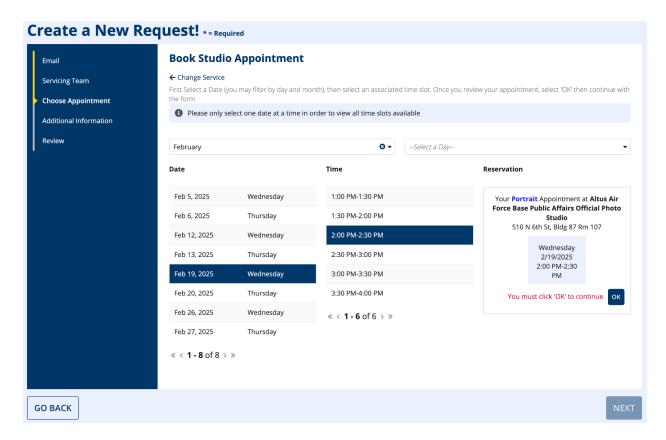
4. **Service location:** Altus AFB **Servicing Team:** 97th Air Mobility Wlng Public Affairs



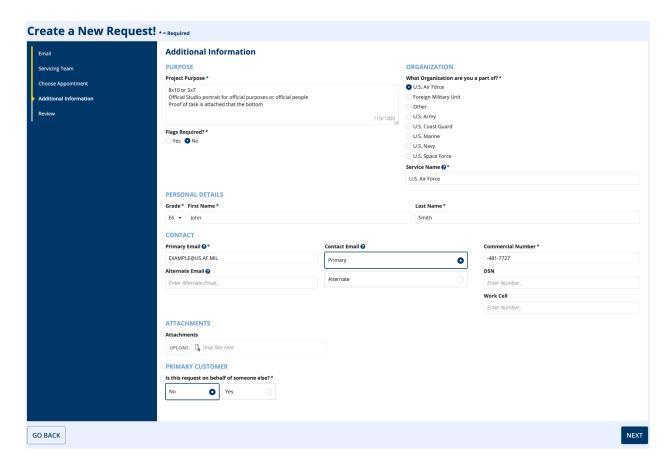
4. Choose the option that pertains to your request.



5. Select an available time that works for both you and us, then click "OK" to confirm.



6. Tailor the information to your specific request.



7. Double-check that all your information is correct before submitting.

After submission, please allow up to 48 hours for our team to review your request. If you haven't received confirmation within that time, call our office at 580-481-7700. Thank you!

